



भारतीय पैकेजिंग संस्थान  
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India

*Celebrating 50 years*

Plot E-2, Road No. 8, MIDC Area, Andheri (East), Mumbai 400093.

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**Notice for Pre-qualification of  
Computers Hardware and Software Service Provider**

**Tender No. 13/2017**

**Date: 21/12/2017**

Indian Institute of Packaging invites applications from interested organizations for pre-qualification for Computer Hardware and Software Services. The applicant is required to have adequate, qualified and experienced technical man power to undertake comprehensive **Annual Maintenance Contract (AMC)** for its Head Office, Mumbai and other branches located at Delhi, Chennai, Kolkata, Hyderabad & Ahmadabad. The service provider has to provide resident engineer at Mumbai to handle the Server, LAN connectivity, Desktop computers, Printers, Notebooks, Laptops, UPS etc., However, for regional centers, the maintenance services will be provided as and when required.

The organizations with branches on all India basis will be preferred. However, the firms at Mumbai may also submit their application.

Interested firms/service providers shall submit their application with all Technical competency, company profile, list of the clients, copies of last 3 years Balance sheets, details of infrastructures /manpower etc and a DD of Rs.1000/- in favour of Indian Institute of Packaging payable at Mumbai towards processing fee to **Dy. Director (Admn & Accts), Indian Institute of Packaging, E-2, MIDC, Andheri East, Mumbai – 93**. Application without sufficient documentations will not be considered for evaluation and short listing.

The evaluation committee of the Institute will have the discretion to disqualify the applications if the applicant does not meet the specific requirement. Shortlisted parties will be called for submission of Commercial Bid.

Last date of submission of application: 5 PM, 26<sup>th</sup> January 2018.

**Bhaskaran K.M.  
Deputy Director (Administration & Accounts)**