



Facilitation Initiatives In the Wake of COVID-19 by Indian Institute of Packaging

Director's views

India and whole world is facing unprecedented situation & turbulent time by COVID-19.

The pandemic has spared no one across world and our top priority has been to safeguard the well-being and safety of our employees.

IIP is following the Govt. of India's Circular as per **World Health Organization's** strategy for disease containment and are continuing to take measures to reduce the risk of disease transmission.

Few of the steps has been taken by IIP to safeguard the interest of our nation, employee & students of IIP and Packaging Industry during this pandemic situation in the Country

All employees are requested to exercise caution, use preventive measures, avoid travel and crowds to protect themselves and help prevent the spread of the virus.

Prompt Actions taken by Director

- ▶ As per the directions from Govt. of India of regarding nationwide lockdown, head office and all regional centers have been strictly shut down for 21 days with no access to any staff members in order to safeguard the health of nation
- ▶ Whole campus of IIP Mumbai has been sanitized & disinfected on emergency basis from professional agency to protect infection
- ▶ Fumigation of the campuses

Prompt actions taken by Director

- ▶ Restricted entry and exit of employees and staff
- ▶ Providing masks to staff
- ▶ Providing hand sanitizers at the entry point
- ▶ Govt. Directive to safe guard and social distancing was circulated.

Continuation of day to day office work from home

- ▶ Director staying in campus and monitoring day to day activities and is coordinating directly with all regional heads and HODs.
- ▶ Ensuring that urgent matters concerning the institute are taken care of
Organizing video conferencing with all regional heads and HODs
- ▶ All officials are working from Home

Contribution to PM COVID Care Fund & other Welfare work by IIP

▶ **Contribution to PM COVID Care Fund:**

- ▶ One day salary contribution to PM COVID Care fund
- ▶ One day salary to respective state CM's fund
- ▶ Director IIP distributed Masks and Sanitizers to Mumbai Police

Steps taken for the benefits of students during lockdown

- ▶ Online Classes through web based service provider zoom have started at HO as well as Regional Centre for students
- ▶ Study materials are being provided to PGDP students
- ▶ All training programs, courses are hold till further orders
- ▶ Packaging Experts and Alumni are requested to be a part of online classes and contact the respective regional head for more information.
- ▶ Hostels are closed and students have been vacated from the campus
- ▶ Director and all concerned faculty members are taking classes through video conferencing

Steps taken for the services of the Packaging Industry to ease lockdown Challenges

- ▶ **Extension of UN Certificates:** UN certificates issued having the expiry date till 31st March 2020 will be extended for one month till 30th April 2020 & this will be applicable for the industries applying for the extension certificates. This is decided only for one time exceptionally due the lock down announcement made by Govt. of India.
- ▶ **Membership Renew:** The last date of renewal of membership application for the members company of IIP will be extended till 30th June 2020. This will be helpful for the company who couldn't do the renewal of their membership due to the lockdown announced by the GOI.

Steps taken to provide best services to the Packaging Industry during lockdown

- ▶ The annual contract service period for the contractual service provider to IIP will be extended for the further 3 months period, so that, within that period, the renewal of contract or new contract can be made.
- ▶ All meetings and Ministry communication with Zoom Video Conference
- ▶ Salaries paid online to all employees including temporary staff.
- ▶ AMC services extended for three months
- ▶ Video Conference Meeting of Regional Heads of IIP with Director IIP held on 3rd April 2020 at 3:00 p.m. through video conference to closely monitor the situation at every region.